



**CITY OF  
WEST HOLLYWOOD**

CITY HALL  
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WEST HOLLYWOOD, CA  
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**OFFICE OF THE  
CITY CLERK**

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

62 November 15, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

October 26, 2016

Ms. Lori Glasgow, Executive Officer  
Los Angeles County Board of Supervisors  
Room 383, Kenneth Hahn Hall of Administration  
500 W. Temple Street  
Los Angeles, CA 90012

Honorable Members of the Board:

On October 17, 2016, the City Council of the City of West Hollywood adopted the enclosed resolution requesting County Services for our General Municipal Election to be held on Tuesday, March 7, 2017.

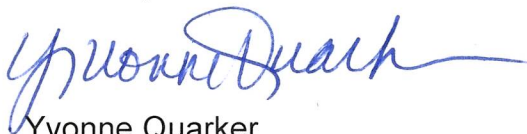
Please find enclosed the following resolutions that were adopted by the West Hollywood City Council at their regular meeting of October 17, 2016:

1. Resolution No. 16-4887, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES."
2. Resolution No 16-4888, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF WEST HOLLYWOOD'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH ANY COUNTYWIDE ELECTION HELD ON MARCH 7, 2017."

3. Resolution No. 16-4889, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017"

We would like to formally request approval by the Board of Supervisors for services.

Sincerely,



Yvonne Quarker  
City Clerk

Enclosure

RESOLUTION NO. 16-4887

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on Tuesday March 7, 2017, for the election of Municipal Officers; and

THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of West Hollywood, California, on Tuesday, March 7, 2017, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years.

SECTION 2. That should the Los Angeles County Board of Supervisors approve the City's request to Consolidate its General Municipal Elections with Statewide General Elections beginning November 2020, the term of office for Officer's elected on March 7, 2017 will be reduced by four (4) months to accommodate this change. (*Ordinance No. 16-986*)

SECTION 3. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 4. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 5. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in §14401 of the Elections Code of the State of California.

SECTION 6. That pursuant to Elections Code §12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100.00 for each Inspector, \$80.00 for each Clerk for the election and \$25.00

each for attending poll worker training. The rental for each of polling place, where a charge is made, shall be the sum of \$50.00 for the election. When required, the compensation of the Custodian of a building shall be \$12.00 for the election.

SECTION 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 17<sup>th</sup> day of October, 2016 by the following vote:

AYES:	Councilmember:	D'Amico, Duran, Horvath, Mayor Pro Tempore Heilman, and Mayor Meister.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.



LAUREN MEISTER, MAYOR

ATTEST:



YVONNE QUARKER, CITY CLERK

THIS IS CERTIFIED TO BE A TRUE  
AND CORRECT COPY OF THE  
ORIGINAL ON FILE WITH  
THE CITY OF WEST HOLLYWOOD

ATTEST

CITY CLERK

RESOLUTION NO. 16-4888

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF WEST HOLLYWOOD'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH ANY COUNTYWIDE ELECTION HELD ON MARCH 7, 2017

WHEREAS, the City Council of the City of West Hollywood called a General Municipal Election to be held on Tuesday, March 7, 2017, for the purpose of the election of two Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with a potential Special Countywide Election to be held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the County Elections Official canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election; and

WHEREAS, Elections Code section 10002 authorizes the City to request by resolution that the Board of Supervisors authorize the County Elections Official to conduct specified election services.

THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That pursuant to the requirements of *the laws of State of California relating to General Law cities*, there is called and ordered to be held in the City of West Hollywood, California, on Tuesday March 7, 2017, a General Municipal Election for the purpose of the election of two Members of the City Council.

Section 2. That the City Council requests the Board of Supervisors to direct the Registrar-Recorder/County Clerk to administer, manage and oversee all facets of the City of West Hollywood's March 7, 2017 General Municipal Election and further direct the Registrar-Recorder/County Clerk to perform all necessary functions, services and tasks related to: the complete and successful conduct of the election; the provision of all election materials and equipment; the hiring, training and supervision of poll

workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots ; the tallying of votes; canvassing and the certification of election results.

Section 3. That the City Council further requests the Board of Supervisors to consent and agree to the consolidation of the City of West Hollywood's General Municipal Election with a Special Countywide Election that may be held on March 7, 2017, and that the County of Los Angeles take all necessary steps to hold a consolidated election.

Section 4. That the City Council understands that, should a Special Countywide Election not be held on March 7, 2017, the Board of Supervisors will direct the Registrar-Recorder/County Clerk to administer the General Municipal Election for the City of West Hollywood and to apply the same cost estimate provided to the City of West Hollywood on September 23, 2016. This provision is pursuant to action taken by the Board of Supervisors of the County of Los Angeles on September 13, 2016.

Section 5. That the City of West Hollywood recognizes that all necessary expenses incurred by the County in performing these services shall be paid by the City of West Hollywood, in accordance with the cost estimate provided by the Registrar-Recorder/County Clerk on September 23, 2016, as described in Section 4. Should the County not conduct a Special Countywide Election on March 7, 2017, the County will conduct the city's election and has agreed to pay the difference between the total cost of the election without a Countywide measure less the estimated amount provided on September 23, 2016 to ensure a cost neutral effect for the City.

Section 6. That in all particulars not otherwise specifically provided in this Resolution, the Election shall be held and conducted as provided by law.

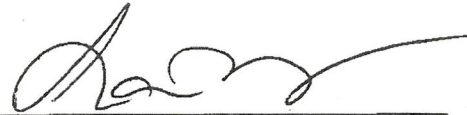
Section 7. That the City Clerk is directed to file an original certified copy of this Resolution with the Board of Supervisors and a copy with the County Elections Official.

Section 8. That the City Clerk shall certify to the passage and adoption of this Resolution.



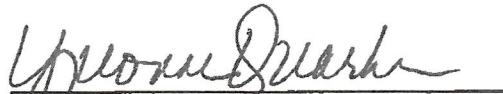
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NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.



LAUREN MEISTER, MAYOR

ATTEST:

  
YVONNE QUARKER, CITY CLERK

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RESOLUTION NO. 16-4889

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF WEST HOLLYWOOD, CALIFORNIA,  
ADOPTING REGULATIONS FOR CANDIDATES  
FOR ELECTIVE OFFICE PERTAINING TO  
CANDIDATES' STATEMENTS SUBMITTED TO THE  
VOTERS AT AN ELECTION TO BE HELD ON  
TUESDAY, MARCH 7, 2017

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement;

THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DOES  
HEREBY RESOLVE AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of West Hollywood on March 7, 2017 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 400 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed [in typewritten form] in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- a. Pursuant to the Voting Rights Act, the city is required to translate candidates' statements into the following languages: Spanish
- b. Pursuant to state law, the candidate's statement must be translated and printed in the voters' pamphlet in any language at the candidate's request.
- c. The City Clerk shall (1) have all candidates' statements translated into Spanish and Russian, (2) have all translations made available upon request in the office of the City Clerk, (3) print all translations of candidates' statements in the voters' pamphlet.



SECTION 3. PAYMENT.

1. The candidate shall not be required to pay for the cost of printing the candidate's statement in the voters' pamphlet.
2. The candidate shall not be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (a) and/or (b) above pursuant to State and or Federal law.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. That all previous resolutions establishing council policy on payment for candidates' statements are repealed.

SECTION 7. That this resolution shall apply only to the election to be held on March 7, 2017 and shall then be repealed.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

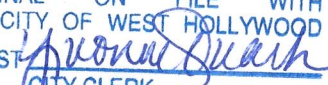
PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 17<sup>th</sup> day of October, 2016 by the following vote:

AYES:	Councilmember:	D'Amico, Duran, Horvath, Mayor Pro Tempore Heilman, and Mayor Meister.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

  
LAUREN MEISTER, MAYOR

ATTEST:

  
YVONNE QUARKER, CITY CLERK

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